

PUPIL REMOTE LEARNING PLAN



Date Agreed: 22nd January 2021

Signed:

V. Garrett

Chair of Governors:

Remote Education Provision: Information for Parents.

At Northwood we understand the need to continually deliver high quality education, including during periods of remote working – whether for an individual pupil, small group, whole class bubble or whole school.

This plan aims to:

- Ensure all pupils have the provision they need to complete their work to the best of their ability, and to remain happy, healthy and supported during periods of home learning.
- Ensure regular contact with all children and families is maintained.
- Safeguard the community as effectively online as in the real world.

The remote curriculum: What is taught to pupils at home.

A pupils first day or two of being educated remotely may look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

After the first few days, we teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects i.e. Physical Education.

The Department of Education recommends the following numbers of hours for each day:

- Key Stage 1 – 3 hours (less for year 1 children)
- Key Stage 2 – 4 hours.

This time does not need to be done all at once without a break and nor does it need to be in front of a screen for the whole time.

Your children will be able to access their remote learning through:

Tapestry (Apple and Cherry Classes)

The timetable sent via email to a child or parent email address.

Through the parents section of the school google drive.

We recognise that some pupils will not have suitable online access at home. To support this we can:

- Send printed packs of materials home for them which can be delivered back to school if you have no other way of returning it, such as taking a photo with a phone and sending it in.
- Lend a Chrome Book or laptop to pupils, on a temporary basis.

Learning Materials:

The staff will facilitate a range of different teaching methods during remote learning to help explain concepts, maintain pupil interest and address misconceptions. For the purpose of providing remote learning each year group may make use of the following, although this list is not exhaustive.

- Packs of printed resources and/or work books.
- Email
- Current online learning portals – Tapestry.
- Educational websites
- Reading tasks
- Zoom meetings
- Pre-recorded/audio lessons – made by our staff.
- DFE endorsed remote education resources e.g. Oak National Academy/White Rose Maths.
- BBC educational programmes.
- Timetables posted on the school web-site

We recognise that many parents may also be working from home and may struggle to assist with schoolwork for a number of reasons. Tasks will be set in such a way that for the large part the children can access them independently.

Reasonable adjustments will be made to ensure that all pupils have access to the resources needed for effective home learning.

Each teacher will review the resources pupils have access to and adapt learning to account for all pupils needs by using a range of different formats.

Work packs will be made available for pupils who do not have online access – arrangements will be made with the class teach regarding distribution/collection.

Pupils will be required to use their own or family owned equipment to access remote learning resources, unless the school agrees to provide equipment on a loan basis e.g. chrome books/laptops.

Marking and Feedback

All schoolwork completed through remote learning must be:

- Uploaded to the relevant member of teaching staff or returned (if paper based) to school for the teachers attention.
- Completed to the best of the pupil's ability.
- The pupil's own work.
- Reviewed and feedback shared if necessary.

The staff and pupils are expected to maintain our 'Northwood work ethic' during the period of remote learning. Pupils are accountable for the completion of their school work – parents will be contacted if their children are not completing the work or if the standard of work has decreased noticeably.

It is not the expectation that every single piece of work submitted will be formally marked. If teachers want to offer development points, this will be at teacher discretion and based on the knowledge of the child.

Safeguarding

The section of this plan will be enacted with the Child Protection and Safeguarding Policy.

- The DSL will identify 'vulnerable' pupils (pupils who are deemed to be vulnerable or at risk of harm) via assessment prior to the period of remote learning.
- The DSL will arrange for more regular contact to be made with vulnerable pupils during the period of remote learning.
- All contact with vulnerable pupils will be recorded on school system.
- The DSL and Deputy DSL's will keep in contact with vulnerable pupils' social workers or other professionals during the period of remote working as required.
- In the exceptional circumstances that a home visit is required all visits must have at least one suitably trained individual present and be undertaken by no fewer than 2 members of staff.
- Families are alerted on the school website/newsletter how to contact the DSL, their deputy or any other relevant member of staff regarding harmful or upsetting content or incidents of online bullying.
- All members of staff will report any safeguarding concerns to the DSL.

Data Protection

This section of the plan will be enacted in conjunction with school's Data Protection Policy. All staff members will be responsible for adhering to the GDPR when teaching remotely and will ensure the confidentiality and integrity of their devices at all times.

Health and Safety:

The section of the plan will be enacted in conjunction with the school's Health and Safety Policy and the necessary and relevant risk assessments.

- Teaching staff will ensure pupils are shown how to use the necessary equipment and technology safely and correctly prior to the period of remote learning.
- If using electronic devices during remote learning, pupils will be encouraged to take regular screen breaks.

School Day and Absence

- Pupils who are unwell are not expected to engage in home learning until they are well enough to do so.
- If we are expecting your child to be in school and they are unwell, please let us know in the usual way.

Food Provision

- School will provide e:food vouchers and not hampers when these are available for pupils who receive FSM.
- Where cases are brought to the attention of school staff we will signpost families for extra support e.g. foodbanks.

Communication

- Northwood will ensure effective channels of communication are arranged in the event of an emergency.
- The school will communicate with parents via email, parent text service and the school website/Facebook page about remote learning arrangements as soon as possible.
- The HT will communicate with staff as soon as possible via email.
- Families will have communication with a member of school staff at least once a week, this may be on the phone via email or over Zoom/School Cloud.
- Teaching staff will keep parents and children informed of any changes to the remote learning arrangements or the school work set.

Monitoring and Review

Any changes in this plan will be communicated to all members of staff and other stakeholders by the HT.

This plan operates in conjunction with the following school policies:

- Child Protection and Safeguarding Policy
- Data Protection Policy
- E:Safety Policy
- Staff code of Conduct
- ICT Acceptable Use Policy

