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Headteacher: Miss Sarah Hussey BA(Hons) School Business Manager: Mrs Mandy Airey

12<sup>TH</sup> February 2016

Dear Parents/Carers

### **Parking for Early Birds**

Following a near miss in the car park this week, we have re-assessed the car parking arrangements for Early Birds. From Tuesday 23<sup>rd</sup> February the playground by the school hall should be used when taking your child into Breakfast Club. Mrs Essery will open the playground gates at 7.45am and will close them at 8.15am. After this time you will need to find parking off the school site – not in the school car park. The school car park is for the use of staff only unless you have been given a permit to park in there by the school office because of a medical condition.

Can I remind you that the car park should not be used as a pedestrian short cut into and out of school – please use the pedestrian path. The car park is also not to be used for collecting children from school at the end of the day or from after school clubs. You may park in the car park if you are collecting your child from Brambles **after 4.15pm**.

Could you please pass these new arrangements on to anyone who either brings your child to or collects them from school. We appreciate your co-operation in helping us to keep your child safe.

Yours sincerely

*A world of opportunities*

